



2019 Exhibitor Agreement

Your opportunity to influence over 1,200 attendees at the largest gathering of legal professionals in the state!

Company Name: _____ Company Representative: _____

Address (City, State, Zip): _____

Phone: _____ E-mail: _____ Website: _____

Credit Card #: _____ CVV #: _____ Exp. Date: _____

Name on Card: _____ Billing Zip Code: _____

Signature: _____ Date: _____

Make checks payable to Connecticut Bar Association

Required - E-mail company description to Natalie Jackson at njackson@ctbar.org (50 words or less)

Please provide the names of those attending your booth: _____
(2 attendees permitted—fee for additional attendees)

Exhibitor Package	Early Bird Rate (Fee is non-refundable; due 11/30/18)	Standard Rate	Quantity	Subtotal
Exhibitor Booth Includes: <ul style="list-style-type: none"> • One 6' x 30" skirted table • Company name/description on event website and in event program • One ticket to CBA Annual Luncheon • One promotional item in attendee bag (1,100 pieces due to CBA by May 24, 2019—no paper collateral) 	<input type="checkbox"/> \$950	<input type="checkbox"/> \$1,169		\$
Additional 6' x 30" Skirted Table	<input type="checkbox"/> \$389	<input type="checkbox"/> \$489		\$
5 Amp Outlet	<input type="checkbox"/> \$95	<input type="checkbox"/> \$95		\$
Hardwired Internet Connection	<input type="checkbox"/> \$100	<input type="checkbox"/> \$100		\$
Tickets to CBA Annual Luncheon <i>List all dietary restrictions:</i>	<input type="checkbox"/> \$50 per person	<input type="checkbox"/> \$60 per person		\$
Full Page Color Ad in Event Program 3 5/8" x 8 1/2"	<input type="checkbox"/> \$500	<input type="checkbox"/> \$600		\$
Half Page Color Ad in Event Program 3 5/8" x 4"	<input type="checkbox"/> \$275	<input type="checkbox"/> \$325		\$
Quarter Page Color Ad in Event Program 3 5/8" x 2"	<input type="checkbox"/> \$150	<input type="checkbox"/> \$225		\$

Total: \$



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General Information

- The Connecticut Bar Association will assign all exhibitor spaces.
- Exhibiting companies requiring items not included in the two available exhibitor packages will incur additional expenses as outlined on the Exhibitor Agreement.
- Each exhibit space will include a 6' x 30" draped and skirted table and up to two chairs. Exhibits requiring more than two chairs will require the purchase of an additional table.
- Exhibit set up must be completed by 7:30 a.m. on June 10. Please note: breakfast with exhibitors will begin promptly at 7:30 a.m., and this is prime time for attendees to mingle with vendors.
- Exhibitors must stay until 3:00 p.m., when exhibit breakdown begins. Exhibit breakdown must be completed by 4:00 p.m. on June 10 to allow Convention Center staff to prepare for evening activities. *Exhibitors are welcome to attend the evening reception.*
- Connecticut Convention Center personnel are not permitted to assist in the setting up or dismantling of exhibits. The exhibitor must make arrangements for both.

Shipping Instructions

[Click here for shipping instructions](#) or see attached.

Liability

The Connecticut Convention Center and the Connecticut Bar Association will not be responsible for any loss, damage, or injury that may occur to the exhibitor, the exhibitor's employees, or property from any cause whatsoever prior to, during, or subsequent to the period covered by the Exhibitor Agreement. Upon signing the Exhibitor Agreement, the exhibitor expressly releases the Connecticut Convention Center and the Connecticut Bar Association from, and agrees to indemnify same against, any and all claims for such loss, damage, or injury.

Electrical

If your exhibit requires additional electrical service of any kind, you must indicate on the Exhibitor Agreement. Only 110v will be available. The Connecticut Convention Center engineer may refuse connections when wiring is not in accordance with Connecticut safety codes.

Exhibit Fee

The exhibit fee is payable by check to the Connecticut Bar Association or credit card. All exhibit space must be paid in full by May 1, 2019 to ensure inclusion in the day of program.

Cancellation Terms

The deadline to cancel an exhibitor registration and receive 100% refund is May 1, 2019. Refunds of any kind will not be granted for exhibitor cancellations that are received after this date. Early Bird Registration is non-refundable.

Authorized signature: I have read the Exhibitor Agreement and agree to comply with all terms set forth in it.

Signature: _____

Date: _____