

EXPECTATIONS OF A CBA DELEGATE
to the House of Delegates and Board of Directors

Welcome to the CBA Board of Governors & House of Delegates for the 2020-2021 Bar year. We look forward to working with you to grow the Connecticut Bar Association.

As we prepare for our governance meetings, we would like to share five expectations with you to make your experience as positive and valuable as possible.

1. **Attend meetings.** The *Board of Governors* quorum is 7 members and the *House of Delegates* needs a quorum of 20 members. A delegate vacancy will be declared if a House member misses four consecutive meetings or a Board delegate misses three consecutive meetings.
2. **Register for the meetings.** We need to plan for meeting quorums as well as food and beverage. Each meeting notice has a link to register. Please do so at your earliest convenience. To review meeting schedule and locations click [here](#).
3. **Read the meeting materials.** You will receive by email the notice and materials a week before the meeting. Each linked set of materials has an agenda, draft minutes from the prior meeting, a treasurer's report and new items for that particular meeting, often including legislative positions to be reported or voted on.
4. **Be participatory.** Network with your other delegates. Let the *CBA Officers* know who you are and offer your assistance. Review the CBA's [Constitution, Bylaws and Procedures](#). Share your district members' opinions.
5. **Communicate** with your district members. They elected you for this term. You are their voice. "Sidebar" is an effective tool in reaching out to your district. It's an opportunity to explain and discuss issues. Your district members should know who you are, not just before an election. But, please, don't "blast" them with info.