## Legislative Checklist

2025-2026 Bar Year

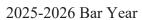


## **CBA Legislative Contact:**

legislation@ctbar.org

LPRC	
	Review and distribute position requests from sections.
	Then, after received, distribute to your section for review and comment.
	If necessary, a section or its Executive Committee may support, contest or negotiate another section's position requests. If opposing a request, communication must be held with conflicting sections prior to, but, not intentionally delaying, LPRC meeting.
	All position requests are discussed at LPRC which makes its recommendation to HOD, or to the BOG, if necessary, or, if timely, to the Executive Committee.
	Make written/email request to LPRC, if a section has voted to join in a request at any time.
POSIT	IONS
	Request reauthorization of an expired positions by Labor Day for October HOD. Expired positions will be distributed to chairs by June 30 <sup>th</sup> . Need to work during summer months.
	Develop and submit legislative position on proposed legislation with draft language (by December 1 if not earlier). These position requests will be distributed to the LPRC.
	Positions are authorized either on behalf of the association or by the section/committee.
	Positions are authorized by the HOD, in most cases, for three years/legislative sessions, at which time the authorization expires. The Executive Committee or Board of Governors can authorize positions for only up to one year.

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Legislative Liaisons	
	Primary contact for section's legislation. Should be appointed by July 1.
	Form a diverse legislative committee (up to ten) to assist.
	Communicates regularly during year regarding legislation effecting section.
	Beginning in January, reviews daily 'List of Bills', initially only titles, received from CBA to discern whether any of those listed bills effect the section.
	Bills start to get drafted. Distribute appropriate bills to section.
	Track/monitor bills.
	Communicate with section/legislative committee including a summary of bills and distribution of CBA section legislation Spreadsheet.
	Bring relevant bills as early as possible to attention of Section for discussion.
	Take positions on legislation and convey to LPRC through contact and position request along with any pertinent backup materials.
	After position is authorized, write/deliver testimony with members of section.
	Create contact list of "known" legislators, specifically in General Assembly's committee of cognizance.
	Through CBA, invite legislators to a section meeting.
	Come to Capitol/LOB to network with legislators; interest other members to get involved.
	Communicate regularly with section on legislation.