

SUBMIT COMPLETED FORM WITH ALL REQUIRED DOCUMENTS BY MAIL, FAX, OR E-MAIL
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(For office use only)

Petition for Resolution of Fee Dispute Number _____

_____ and _____
Petitioner Respondent

**THE RESOLUTION OF LEGAL FEE DISPUTES PROGRAM
of the CONNECTICUT BAR ASSOCIATION**

PETITION FOR RESOLUTION OF LEGAL FEE DISPUTE

Please type or print clearly. Do not amend this form. Additional pages may be attached as needed. If there is more than one petitioner or respondent, attach additional pages with contact information for each party.

1. Petitioner information

Name: _____

Employer: _____

Address: _____

Phone number: _____

E-mail address: _____

Petitioner's attorney (if represented)

Name: _____

Employer: _____

Address: _____

Phone number: _____

E-mail address: _____

2. Respondent information

Name: _____

Employer: _____

Address: _____

Phone number: _____

E-mail address: _____

Respondent's attorney (if represented)

Name: _____

Employer: _____

Address: _____

Phone number: _____

E-mail address: _____

3. Services requested (check one):

Mediation only

Binding arbitration only

Mediation followed by binding arbitration if all issues not resolved through mediation

4. Amount in dispute:

What was the total amount of legal fees charged? \$ _____

What amount of the legal fees charged is in dispute? \$ _____

5. Consent of parties: Before the Resolution of Legal Fees Disputes Program may conduct an arbitration or mediation, both parties must consent, in writing, to mediate or arbitrate with the Program. Consent of a party may be shown by either of the following: (1) attaching a completed Respondent's Agreement Form; or (2) attaching another written agreement in which the party consents to use the Program. If the Petitioner is unable to show consent of the Respondent at this time, the Program staff will make one attempt to notify the Respondent of the petition by mail and seek the Respondent's consent.

Check one:

- A completed Respondent's Agreement Form is attached;
- A different written agreement, consenting to use the Program is attached; or
- The petitioner signed this petition and asks that the CBA send one letter seeking the consent of the Respondent.

6. Fee Agreement

Was a written fee agreement signed? Yes No (Circle one)

7. Grievance filed:

To your knowledge, has either party filed a complaint with the CT Statewide Attorney Grievance Committee related to this dispute? Yes No (Circle one)

If yes, has the grievance been resolved? Yes No (Circle one)

If a grievance complaint was filed, describe the status of the grievance proceedings and provide a grievance claim or file number (if possible): _____

8. Attached documents:

This Petition cannot be processed unless all documents noted as required below are attached (to the extent such documents apply to the fee dispute).

Check all documents that are attached to this Petition:

- Statement of facts, witnesses, and relief sought (*required*):
Petitioner must attach a concise statement describing the facts that give rise to this dispute and the relief the Petitioner is seeking. The statement must also identify all parties, people important to the resolution of the dispute, and witnesses who can support the Petitioner's requests. Petitioner may use the CBA's Statement of Facts Form.
- Any written fee agreement in which the Parties agree to arbitrate their fee related disputes with the Legal Fee Disputes Resolution Program (if applicable, *required*).
- Any order of a court directing arbitration of a fee dispute (if applicable, *required*).
- Any order or direction of the Connecticut Statewide Grievance Committee referring a fee dispute matter to the Legal Fee Disputes Resolution Program (if applicable, *required*).
- Any other supporting documents (*optional*):
Petitioner, may, but is not required to, attach any relevant agreements, invoices, or other documents that support the Petitioner's requests.

9. Agreements and party representations:

If there is more than one Petitioner, each Petitioner should complete this signature page separately. Please initial each statement and sign below.

Petitioner
Initials

_____ I request the services of the Connecticut Bar Association's Resolution of Legal Fee Disputes Program in resolving or attempting to resolve a legal fee dispute and consent to the Program's jurisdiction.

_____ I have not filed a lawsuit about this fee dispute and am not aware of any lawsuit about this fee dispute.

_____ I have the right to be represented by an attorney of my choosing, and I will pay the attorney's fees if I use one.

_____ The Committee on the Resolution of Legal Fee Disputes has approved the qualifications of the mediators and arbitrators used in this Program; I agree that this dispute will be heard by one of those arbitrators or mediators (or both an arbitrator and mediator).

_____ I agree that the arbitrator or mediator does not need to take an oath.

_____ If an arbitration is requested in this petition, I agree that the decision of the arbitrator will be final and binding.

_____ The rules of the program are available to me at the website: ctbar.org/public/FeeDisputes

Signature of Petitioner

Signature: _____

Print Name: _____

Date: _____