



CBA LAWYER-TO-LAWYER FEE DISPUTE RESOLUTION PROGRAM
PETITION FOR RESOLUTION OF LEGAL FEE DISPUTE

The CBA Lawyer-to-Lawyer Fee Dispute Resolution Program (the “Program”) helps resolve legal fee disputes between or among attorneys through mediation, arbitration, or both. To request the services of the Program, complete and submit this Petition form.

I. INSTRUCTIONS AND INFORMATION

Type or print clearly. Do not alter this form. Additional pages may be attached as needed. Include all parties necessary to the resolution of the dispute. Parties may be individual lawyers or law firms. To request the services of the Program, parties must do the following:

- A. Parties must jointly complete pages 1 and 2 of this form.
- B. Each party must separately complete the Participant Information Page, including the Description of Dispute. Once all parties have completed their Participant Information Page, all pages of the petition should be compiled in one pdf and jointly submitted to the Program.
- C. The total cost of the program is \$500 per party, or \$400 per party if any party is a CBA member. That total cost includes (1) the administrative fee and (2) the mediator or arbitrator’s fee.
 - 1. The administrative fees are \$200 per party, or a discounted \$100 per party if any party or party representative is a CBA member. The administrative fee covers the CBA’s expenses. The CBA must receive the administrative fees from each party prior to opening a file. Once a petition is received by the Program, each party will be invoiced for the administrative fees.
 - 2. The mediator or arbitrator fee is \$300 per party and is provided to the appointed mediator or arbitrator. Each party will be invoiced for the mediator or arbitrator fee later on in the process.

II. FILE INFORMATION

A. Parties: List all parties that will participate in the fee dispute resolution program. Parties may be listed in any order; the order of the parties as listed on this form has no impact on the procedures that will be used, the sequence of the presentation of evidence, or the burden of proof. Party names will be listed in the case caption as they appear below.

Party 1: _____

Party 2: _____

Party 3: _____

Party 4: _____



B. Program Services Requested (select one):

- Mediation
Binding Arbitration
Mediation Followed by Binding Arbitration (if dispute is not fully resolved through mediation)

C. Which of these describes the nature of the legal fee dispute (check all that apply)?

- Dispute related to written fee-sharing agreement
Dispute related to attorney retiring or moving to a new firm during a case
Dispute related to the dissolution of a law firm or partnership
Dispute involving predecessor and successor counsel
Other (provide description):

D. Grievance Filed

Has any party filed a complaint with the CT Statewide Grievance Committee related to this fee dispute? If yes, provide the requested info.

Yes No

Date grievance filed:

Grievance file number:

Briefly describe the status of the grievance:

E. Lawsuit Filed

Has any party filed a court case about this fee dispute? If yes, provide the requested info.

Yes No

Court:

Docket number:

Name of court case:

Briefly describe the status of the court case:



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PARTICIPANT INFORMATION PAGE

Each party listed on page one of this petition must complete and submit a copy of this Participant Information Page. All parties' completed Participant Information Pages must be attached prior to submission of the petition to the Program.

Party: _____

Party's Counsel/Representative (point of contact for program)

Counsel/Representative Full Name: _____

Law firm: _____

Phone number: _____

Email address: _____

Mailing address: _____

Party's Description of Dispute: This description is used to give program staff and the appointed neutral an initial sense of what the dispute is about to ensure appropriate administrative handling. Parties will have an opportunity later in the process to provide more information or documents. Additional page may be attached if needed.

Party's Requested Relief:

Dollar Amount of Requested Award: _____

Party to Pay Award: _____

Party to Receive Award: _____

By signing this page, the party listed above agrees to participate in the CBA Lawyer-to-Lawyer Fee Dispute Resolution Program and follow the rules of that Program.

Signature: _____

Printed Name: _____

Date: _____