



RC ID # 2018-004 f

**STATE OF CONNECTICUT
JUDICIAL BRANCH**

CONNECTICUT BAR EXAMINING COMMITTEE

LISA VALKO, *PROGRAM MANAGER*

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December 2, 2020

Attorney Joseph J. Del Ciampo
Secretary to the Rules Committee
100 Washington Street
Hartford, CT 06106

Dear Attorney Del Ciampo:

At a Special Meeting held October 26, 2018, the Connecticut Bar Examining Committee (CBEC) discussed Rules Committee proposal #2018-004. Article III-3 of the CBEC Regulations was amended to increase the amount of the fee credit a withdrawing applicant receives towards a future examination and to permit the Chair to use her discretion to grant a credit of up to 100% of the application fee paid by the applicant in extraordinary circumstances. At its December 18, 2018 meeting, the Rules Committee instructed the CBEC to collect data regarding such credits for two years and to report this data to the Rules Committee.

Article III-3 of the CBEC Regulations and the applicable data collected for two years is included with this letter. The data show that the majority of withdrawing applicants received a fee credit (excluding July 2020). Those applicants that did not receive a fee credit withdrew their application after the withdrawal deadline and did not submit a request for a fee credit. Due to the delay and remote administration of the July 2020 bar examination during the COVID-19 pandemic, the CBEC granted a 100% refund or fee credit to all applicants that withdrew their application for the July 2020 bar examination.

Hon. Anne C. Dranginis (Ret.), Kathleen Harrington, and I will appear at the December 14, 2020 Rules Committee meeting to answer any questions the Rules Committee may have.

Sincerely,

Lisa Valko
Program Manager

cc: Hon. Anne C. Dranginis (Ret.), CBEC Chair – by email only
Kathleen B. Harrington, Deputy Director, Attorney Services – by email only

Enc.

Article III-3.

An applicant who withdraws his or her application to take the bar examination at least thirty (30) days prior to the examination shall be entitled to a fee credit of seventy-five percent of the application fee paid by the applicant. Withdrawals for medical reasons accompanied by a doctor's certificate shall be entitled to a fee credit of seventy-five percent of the application fee paid by the applicant if received within ten (10) days after the examination. In extraordinary circumstances, the chairperson, or the chairperson's designee, shall have the discretion to grant a credit of up to one hundred percent. In order to demonstrate extraordinary circumstances, the applicant must present evidence of exigent circumstances, such as serious illness or death in the family. All such requests related to exigent circumstances for a fee credit must be in writing and accompanied by appropriate supporting documentation, and must be received by the administrative director within thirty days after the examination. Any fee credits to which a withdrawing applicant may be entitled must be applied toward either of the next two succeeding examinations. All withdrawals must be in writing, addressed to the administrative director and are effective on the date received by the administrative director.

	<u>February 2019</u>	<u>July 2019</u>	<u>February 2020</u>	<u>Total</u>
Total # of Applicants	180	326	166	672
Applicants withdrawing	10	10	10	30
No credit (w/d after deadline)	5	2	3	10
Received Credit	5	8	7	20
100% of filing fee	0	1	2	3
75% of filing fee	5	6	5	16
Other (75-100%)	0	1	0	1

	<u>July/October 2020</u>
Total # of Applicants	535
Applicants withdrawing	123
Fee credit (100%)	33
Refund (100%)	90