



# 2022 Exhibitor Agreement

Your opportunity to influence over 1,200 attendees at the largest gathering of legal professionals in the state!

Company Name: \_\_\_\_\_ Company Representative: \_\_\_\_\_  
 Address (City, State, Zip): \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Website: \_\_\_\_\_  
 Credit Card #: \_\_\_\_\_ CVV#: \_\_\_\_\_ Exp. Date \_\_\_\_\_  
 Name on Card: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Make checks payable to Connecticut Bar Association

**Required** - E-mail company description to Damini Jadav at Djadav@ctbar.org (50 words or less)

Please provide the names of those attending your booth: \_\_\_\_\_  
 (2 attendees permitted—fee for additional attendees)

| Exhibitor Package   | Early Bird Rate<br>(Due 11/30)              | Standard Rate                               | Quantity | Subtotal |
|---|---|---|----------|----------|
| <b>Exhibitor Booth Includes:</b> <ul style="list-style-type: none"> <li>One 6' x 30" skirted table</li> <li>Company name/description on event website and in Eventsential App</li> <li>One ticket to CBA Annual Luncheon</li> <li>One promotional item in attendee bag (1,100 pieces due to CBA by May 23, 2022—no paper collateral)</li> <li>Vendor Listing on conference website and in Eventsential App</li> </ul> | <input type="checkbox"/> \$899              | <input type="checkbox"/> \$1189             |          |          |
| <b>Additional 6' x 30" Skirted Table</b>  | <input type="checkbox"/> \$389              | <input type="checkbox"/> \$489              |          | \$       |
| <b>10 Amp Outlet</b>  | <input type="checkbox"/> \$80               | <input type="checkbox"/> \$90               |          | \$       |
| <b>Hardwired Internet Connection</b><br>(per line/per day)  | <input type="checkbox"/> \$35               | <input type="checkbox"/> \$45               |          | \$       |
| <b>Tickets to CBA Annual Luncheon</b><br>(List all dietary Restrictions)  | <input type="checkbox"/> \$50<br>per person | <input type="checkbox"/> \$60<br>per person |          | \$       |
| <b>Push Notification</b><br>(Attendees will receive a prompt to visit your booth once)  | <input type="checkbox"/> \$100              | <input type="checkbox"/> \$200              |          | \$       |
| <b>Banner Ad</b><br>Direct conference attendees to visit your listing with a banner ad (1200 px x 200 px) on the home-page/homescreen   | <input type="checkbox"/> \$50               | <input type="checkbox"/> \$150              |          | \$       |



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## ***General Information***

- The Connecticut Bar Association will assign all exhibitor spaces.
- Exhibiting companies requiring items not included in the two available exhibitor packages will incur additional expenses as outlined on the Exhibitor Agreement.
- Each exhibit space will include a 6' x 30" draped and skirted table and up to two chairs. Exhibits requiring more than two chairs will require the purchase of an additional table.
- Exhibit set up must be completed by 7:30 a.m. on June 13. Please note: breakfast with exhibitors will begin promptly at 7:30 a.m., and this is prime time for attendees to mingle with vendors.
- Exhibitors must stay until 3:00 p.m., when exhibit breakdown begins. Exhibit breakdown must be completed by 4:00 p.m. on June 13 to allow Convention Center staff to prepare for evening activities. Exhibitors are welcome to attend the evening reception.
- Connecticut Convention Center personnel are not permitted to assist in the setting up or dismantling of exhibits. The exhibitor must make arrangements for both.

## ***Shipping Instructions***

Click [here](#) for shipping instructions.

## ***Liability***

The Connecticut Convention Center and the Connecticut Bar Association will not be responsible for any loss, damage, or injury that may occur to the exhibitor, the exhibitor's employees, or property from any cause whatsoever prior to, during, or subsequent to the period covered by the Exhibitor Agreement. Upon signing the Exhibitor Agreement, the exhibitor expressly releases the Connecticut Convention Center and the Connecticut Bar Association from, and agrees to indemnify same against, and all claims for such loss, damage, or injury.

## ***Electrical***

If your exhibit requires additional electrical service of any kind, you must indicate on the Exhibitor Agreement. Only 110v will be available. The Connecticut Convention Center engineer may refuse connections when wiring is not in accordance with Connecticut safety codes.

## ***Exhibit Fee***

The exhibit fee is payable by check to the Connecticut Bar Association or credit card. All exhibit space must be paid in full by May 1, 2022 to ensure inclusion in the day of program.

## ***Cancellation Terms***

The deadline to cancel an exhibitor registration and receive 100% refund is May 1, 2022. Refunds of any kind will not be granted for exhibitor cancellations that are received after this date. Early Bird Registration is non-refundable\*.

*\*Partial refunds will be given if event is changed due to COVID-19*

**Authorized signature: I have read the Exhibitor Agreement and agree to comply with all terms set forth in it.**

**Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_